**Clay Arts Guild**

**Board Meeting Minutes**

Date/Time Wednesday November 8, 2017, 1:00 PM

Location Civic Park Dance Studio

Attendees:

Studio Manager: Gregory Byard

City of Walnut Creek: Maile Ogasawara

CAG Board: Beryl Snyder, Bette Sindzinski, Robin Moore, Robert Hall

Chair Positions: Jane Burns, Donna Cowan, Ann Henderson, Olga Jusidman, Florence McCauley, Mary Leigh Miller, Aletha Weims, Various CAG Members

**Agenda Items:**

1. **Minutes of October 11 meeting:** Stand as presented.
2. **Studio Manager Report:** Gregory Byard reported on:
	1. **Salt Kiln:** The 3rd firing was quite successful.
	2. **Ice Rink Update:** Gregory reported that the ice rink was completed yesterday, and the sound wall, not yet installed, should be more structurally sound than last year’s. Bette stated that she measured the sound level and determined it is “in the critical range for the human ear”. She suggested that the soundproofing should have been in place BEFORE the condenser was started.
	3. **Slab Roller:** Robin asked for an update on the new slab rollers. We on target for the first new roller, which is the smaller one, to be in place for use in the winter quarter.
	4. **CAG Event:** There will be a Guild member event for salt firing on Thursday, December 21st from 5:30 to 8:30 pm. Attendees will bring bisqued work for a workshop on glazing and prepping for salt firing. The work will be fired at the beginning of January. Additionally, three visiting artists will be demonstrating their work – one is a thrower and two are handbuilders. They are ceramics graduate students from Edinboro University in Pennsylvania.
	5. **Extra Intensive:** Bette asked that the city consider holding an additional intensive class at the beginning of December, as many students feel the winter break is a very long time to have their hands out of clay.
3. **City Report:** Maile Ogasawara reported:
	1. **Alcohol License:** Thank you CAG for allowing the city to use our non-profit status to get an ABC liquor permit.
	2. **Holiday Sale Update**: All the artists submitted their inventory lists in a timely manner. Pricing labels will be available in the next week and need to be picked up before the office closes for winter break on November 22nd. Those who don’t collect them from the Shadelands office may get them during the sale set-up.
	3. **Ice Rink Rumor:** Bob Hall mentioned a rumor going around re: a proposal that the ice rink equipment be stored all year in the Civic studio (“our building”). Maile never heard that but will check on it.
4. **Financial Report:** Bob Hall reported:
	1. Budget vs. Actual and the Balance Sheet were reviewed.
	2. Bob said it was proposed to him that CAG get out of the tool-selling business except for the Lost & Found “Recycled Tools” sales. We could sell what’s in stock and then not replace them. From an accounting point of view, the tool sales represent a lot of work for something that reaps little to no profit for CAG. This would mean that acquiring the kits for new students would become a city function rather than a CAG function.
5. **Committee Updates:**
	1. **CAG Collection:** Olga stated thatthe collection has broken pieces and also pieces in inventory that are missing. She will speak to some of our instructors about the feasibility of repairing the broken pieces.
	2. **Next Meeting:** There will be no December meeting.

The meeting was adjourned at 2:05 P.M.

Submitted by Robin Moore