

# **CAG Sale May 4-6, 2018**

## **Inventory**

- Inventories are ***due on Friday, April 20 end of day.***  
E-mail completed inventory to:  
***saleinventory@wcclayartsguild.com***
- Preprinted labels (price tags) will be printed and available at the studio on **Friday, April 27.**

## **Artist Check-in      Thursday, May 3, 1pm to 7PM**

### **Friday, May 4, 1pm to 4pm**

- Please bring your signed sale agreement and a self addressed stamped envelope so we can use to send you your check.
- Come in any time during check-in hours to set up your space. Spaces are assigned by lottery. Tables will be covered by grey tablecloths.

**Work Shifts** - Please sign up for shifts according to your expected inventory

- 1 shift for 1-20 items
- 2 shifts for 21 items and up

## **After Sale**

- Everyone is required to help clean-up the sale and put the studio back to the original configuration. Please plan on 2 hours after sale, but last sale it only took us an hour!
- You will be mailed a check for your sales (minus 25% that goes to CAG) approximately 2 weeks after the sale.

Patricia Alger

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