**Date and Ti**me CAG Board Meeting : September 19, 2018, 1:05 pm

**Attendance:** **CAG Board** Bette Sindzinski, Pat Alger, Aletha Weins, Millie Robinson

**Chair Positions**, Jane Burns, Ann Henderson, Florence McAuley ,

**Studio Manager** Rana

**City:** Maile Osagawana

1. City Rep: reported:

Family Art Day, Sept 8 was successful. She thanked us for our part. We had 5 large tables with CAG members showing children how to create things out of clay. And we had a pop up sale in the lobby, where we sold pottery created at our studio.

Scholarships Update: Due to the increased discussion and notification re: scholarships there were many adult clay students who took advantage of them. Fantastic.

Holiday Sale: Sept 26 is the deadline for all applications for Holiday Sale

CAG will help with the decorations for the sale. Jasmine is the Point person from the city.

Comments: There is a good development of communication and cooperation with CAG and the City.

2 ,Report from Gregory, given by Rana:

We have a new faucet

Gregory is ordering the new slab roller

Dble X Sanger should be in very soon.

Problems with the new air conditioner were discussed and will be addressed

Request: Staff was asked to keep the firing chalk board up to date so that students know when various kilns are being fired.

3. Treasurer’s Report : Aletha:

 Discussion on ordering new shirts. Motion was made and approved for Ann Henderson to place an order for more CAG shirts.

4. Bette President’s List of issures,

A. Issue of Honorary CAG members : After discussion it was agreed to check with the city concerning city requirements, another question: how do intensive classes fit to qualify as a class? The decision as to whether or not to have HONORARY CAG members and what benefits that would have was tabled until more discussion could take place. These would be people who do not take classes at the studio but want the CAG benefits.

B. Membership Date : Following discussion motion approved o change membership in CAG to July 31 ending, with August 1 as the starting date

C. December Sale? Discussion included these points: This would begin next year, holiday 2019, It would be an opportunity to showcase our studio, It would be held at the same time as the City Sale at Shadelands, Also to be discussed: the parking issue, ( in the past the city provided a parking attendant when Ice Skating was a part of the area) These issues will be discussed further.

D. By Laws on the Website By way of information the bylaws are on the website.

E. Board officer elections. Was suggested that we change the bylaws to reflect the actual practice of elections every two years. The bylaws say elections should occur every year. To make a change in the elections of some officers to Pres, and Sec change on one year, then the following year the Treasurer and VP would change. This would insure more consistent understandings of activities for the CAG group. This idea will need to be presented to the general membership, It would be an amendment to the by laws.

5. Pat Alger report: Plans for future Pop Up Sales:

Sept 29 is already full

Oct. 29 the Oct. Fest will be the 10 x 10 smaller tent, and we will also sell kids T shirts.

Dec 15 & 16 The Pop Up Sale will be outside , near the Raku Area, close to the entrance to the Ice Skating.

6. CPR Training: Bette reports there will be training for monitors and board members, it will include AED training. The board previously approved that Board Members (not chairs) and Monitors cost would be covered. All others who want to have the training would pay 65$

 The Good Samaritan Law applies to anyone who tries to help someone in a medical emergency.

7. Ann Henderons, Membership: Ann has posted the current CAG membership, it includes all the instructors.

Meeting Adjourned, 2:15