**Date and Ti**me CAG Board Meeting November 14, 2018

**Attendance: CAG Board** Bette Sindzinski, Pat Alger, Aletha Weins, Millie Robinson

**Chair Positions:** Jane Burns, Ann Henderson, Bridget Moar, Florence McAuley , Robin Moore

**Various CAG Members**

**Studio Manager:** Gregory Byard

**City:** Maile Ogasawara

**Studio Report**: Gregory Byard reported: The new slab roller is ordered

The studio phone is not working, Maile will solve this problem.

In December all glazed work will be ready by Nov. 29, Most bisque will also be ready by Nov. 29, otherwise pick things up on Jan 7.

Dec. 5 open registration for winter quarter .

Nov 18 is Studio Clean up Day

**City Report**:Maile thanked Gregory for all his work here.The position of Studio Manager will be posted in January.The studio will continue as usual.

Plans for decorations for December Sale at Shadelands were discussed.CAG will decorate starting at 9 on Nov. 29 at Shadelands. Bette will be lead on this.

Ceramic Scholarships will be available for the Winter Quarter

Parking Lot situation was discussed.

There will be Pop Up Sales on Dec 15 and 16. Maile will be sure truck is moved out of way. Suggestion: that in the past there was someone paid to monitor parking lot usage. There will be further discussions about the parking lot.

* **Treasurer Report:**

Discussion:Revisit the 10% charge to CAG members for POP UP sales.With the use of square, the amount that it costs CAG to put on the pop up sales might be more than 10% when you factor in the cost of the tents and cost of use of square, the book keepers time, etc.Pat and Bette will discuss this topic and evaluate whether we should raise to 15% the amount paid to CAG from the artists sales.

* **Vice Presidents Report**:

Pop Up Sales:Lots of positive reports from artists.There is a waiting list to participate.Question: Do we want another sale following the Shadelands Week end?Possible:Dec 22 or 23 ?Pat will send out a message concerning this idea.

* **President’s Report:**The AED and First Aid Training was very successful
* **Plans:**
* An Education Night,Donna plans to have Ellen S as a guest teacher lecturer mid January.Date to be set soon.
* Early in March we will have the Annual Contest:Theme:Marriage of Form and Finish. The Judge will be Malia Landis, she teaches and has sales too.We will have something in the Newsletter Announcing the contest with more details.
* Volunteers for CAG.Pat Alger is tabulating the list and will send it out to various chairs , so they will include volunteers in the activities of the studio.
* Teachers will be asked to encourage folks to sign up for CAG and also to sign up to volunteer here at the studio.
* Distress in the Studio was discussed.

As a board we should send Maile a list of the qualities we need in a new manager

We will send out a reassuring note to membership that everything will continue as usual in the studio as the search continues for a new manager.

The Meeting was Adjourned at 1:56