

Date and Time CAG Board Meeting: January 16, 2019 2:00 pm

-Attendance: CAG Board Bette Sindzinski, Pat Alger, Aletha Wiens, Millie Robinson

Chair Positions: Jane Burns, Ann Henderson, Florence McAuley, Mona Moxley

Agenda Items:

1. **Acting Studio Manager** Takemi Tsuruta reported to the special meeting to the membership just before this meeting. The report of this is added to the end of this report.
2. **City of Walnut Creek:** Maile Ogasawara attended the general membership meeting. She described the process for selecting a new studio manager. She said it would be at least a three month process. She did ask for input from the membership.
3. **Vice President** Pat Alger. Pat will collect our feedback about the selection process for a new studio manager and she will produce a document for Maile to use during this job search.
Pat reported on the news about the Pop Up Sales. She suggested that we need 2 signs to hang up for these Pop Up Sales. Discussion, Voting, and Pat will order the signs.
4. Florence McAuley reported about the Display Cases.
 - A. We need to develop a policy as to where and when we acquired each piece
 - B. We have a large inventory of pieces
 - C. Question: Do we need to keep all of them?
 - D. Do we have a policy of making them available for purchase?
 - E. Do we continue policy of buying a piece from each teacher and Master Potter who presents classes at the studio ?

Decision of the meeting, the committee will evaluate ideas and come to CAG with recommendations.

5. **Treasurer:** Aletha Wiens clarified that food served at workshops is not charged to hospitality budget
6. **Membership:** Ann Henderson reported:

Envelopes need to be updated to reflect the new listing of volunteer tasks for folks to select. Ann will update them.

If you signed up on e-mail, this list was sent out to you.

Pat Alger will send a copy of her volunteer list, from the e-mail registrations to Ann

7. **Library Questions:** Shall we donate extra copies of the same titles?
Bette has boxes and boxes of slides, she will find someone to look at them and select historically significant slides to save.

8. The next newsletter is coming out very soon.
Meeting was adjourned at 2:57

NOTES FROM Takemi Tsuruta's Presentation on January 16, 2018

Educational Background:

DVC, UC Davis, Bowling Green St. u. in Ohio,

Teaches at SRDVC campus

Takemi believes it is important to stay within an educational setting.

Takemi listed a very comprehensive, impressive group of potters with whom he has studied and worked

Thoughts, plans for future of this studio: First fixing, repairing things in the studio, AND helping repair the emotional atmosphere

If he becomes the permanent manager, he understands he must follow city protocols, nevertheless he hopes to work on expansion.

He believes In A learning Environment, fixing the building and repairing relationships, especially with the guild.

AND

Order more lockers

Dust issue

Damp Room – repairs in process, hope end of this month

Dry Room repairs, connected with damp room

Replace broken molds

Slip Jars

Kilns needs:each kiln needs own shelves and need repairs

Brad, thank you will continue to deal with fluids.

Pug Mill, is too small

Building itself needs many repairs, example: the plumbing

Clay: Delivery-We need to borrow, or rent a forklift to move clay into the studio

Q and A

Takemi asks that we come to him with concerns, before we contact Maile. He will deal with concerns and contact Maile as needed. Please talk to him, or leave a written message on his desk or e mail, or leave a voice message. He wants to be readily available to all.

Monitors and Keys : He will look into this

Buying clay: Questions about who handles the cash and credit cards. Best to buy clay during your classes.

Slab Roller will be installed soon, this is in process