

**Date and Time CAG Board Meeting: March 6, 2019**

**Board Members:** Bette Sindzinski, Pat Alger, Aletha Wiens, Millie Robinson

**CAG Members:** Jane Burns, Ann Henderson Mary Miller, Florence McAuley ,

**Temporary Studio Manager:** Takami Tsuruta

**City Report:** Maile Osagawara:

- 1.** Thanks for the recent planning meeting with the city. Many good ideas.
- 2.** HR will be posting the Studio Manager Position on March 13, it will take approximately 2 weeks, then April 16 there will be oral boards for applicants, with final decision in early June.
- 3.** Arts After Dark evening will be Friday, at Shadelands, CAG will have several folks with hands on activities, and a Sales area of donated items.
- 4.** Spring Sale is coming May 3-5. We will have posters at the Arts After Dark evening to advertise the Spring Sale.

**Manager's Report:** Takami:

- 1.** Recent Teacher's Dinner was a wonderful , productive evening. Takemi shared lots of information with the teachers. They visited and connected with each other too. Also a great way to welcome new folks.
- 2.** Jennifer Smith is a new teacher, she is very skilled and experienced.
- 3.** About the studio: Work on the damp room is progressing. Needs lots of research, many schools do not even have a damp room. Humidifiers can be a liability, and need maintenance. Public Works, the city, will be building and working on this project, while communicating with Takemi on all aspects of the project including ventilation and working within the budget.
- 4.** Kilns: All teachers should announce in their classes that we only use clay purchased in the studio. Show example too, as there was a recent low fire glazed piece that destroyed a kiln shelf. Outside clay will ruin kiln shelves, and possibly affect the work done by others too.  
Firing now is much more consistent. But the kilns, especially the reduction ones need repairs. We will develop a three year plan for all big ticket items for the studio. The Salt Kiln also needs repair, which Takemi is working on. All 6 burners need replacement, they should be replaced every 2 years. This kiln is 2 or 3 years old . Replacements are expensive and take a lot of labor.

Takemi will be considering a special firing of the salt kiln for CAG members in the future.

- 5.** More about the Kilns: We aim to have a consistent quality of all firings. Roger Yee will help to fix the salt kiln, Burners will be approximately \$1000 for all 6.
- 6.** Blue Black Glaze is back.
- 7.** Takemi will be creating lists of priority of projects before June.

**Treasurer Report:** Aletha noted that the moneys that were approved last June in the budget for the 2018-2019 budget had omitted the Manager NCECA conference amount that CAG agrees to pay. Just letting the board know that this will be put into the budget since it had been omitted.

. She found another set of notes that CAG supports only NCECA , not Davis. They (the city )pay for Davis and CAG pays for 1/3 of NCECA up to \$750.

**President's Report:**

- 1.** Summary of Special Meeting of CAG and City. We clarified roles of the city, the studio manager and CAG working towards the success of the Civic Arts Program.
- 2.** Library: Discussion today, and more in April  
Following discussion it was decided today to keep 2 years of magazines in the studio for CAG members to use, and then to begin putting older magazines out for folks to take and keep.  
Discussion about the books: it was decided to unlock all the book shelves to make all the books more available for CAG members to use.
- 3.** Photo Booth: After discussion the motion was made and approved for Bette to buy a new photo booth and find someone to take the old one away.
- 4.** Binders of photos in the library. Discussion we need to find someone to go through the boxes of binders of past CAG activities. Questions: Store all the binders, or condense and eliminate some photos, Should they be saved in a more electronic way?, Also, who will decide, who will be willing to take on this task, Someone to sort and organize.

**5.** Teacher's Dinner: A huge success. Everyone stayed after and visited

**Vice President's Report:** Post Cards will be ready for advertising the Spring Sale. Thank you to Mary Miller for all her efforts on this project

**New Business :**

1. Etienne Melcher suggested we purchase a gift certificate for Takemi as a thank you for all the extra efforts he has put into the activities of the studio. It was moved and approved.
2. New Web Coordinator: Colleen Whitman
3. Mary Miller said the next Newsletter will be out soon.

**Meeting Adjourned** 2:20

