

**Date and Time** CAG Board Meeting Sept. 25, 2019

**Attendance:** **CAG Board** Bette Sindzinski, Pat Alger, Aletha Wiens, Millie Robinson

**Chair Positions:** Ann Henderson, Monica

**Various CAG Members**

**Studio Manager: Takemi Tsuruta**

**City: Maile Ogasawara**

**City Report:** Maile introduced Carolyn Jackson. She will be filling in for Maile

- 1.** The holiday e-mail will have all the info for the holiday sale.
- 2.** Please sign up for decorating
- 3.** 10/25 will be the last day to register for participating in the holiday sale.
- 4.** Everything displayed will need labels.
- 5.** NEW KILN report: installation of new gas and electric lines will be done by the city and the process will take at least 6 months. Then Takemi and city will order kilns. Kilns will take approximately 14 months
- 6.** About the Scholarship Funds, there was an accounting error. We will supplement as per usual to match the regular amount that is available for scholarships . We will be sure they have \$1250 this year.
- 7.** October Fest for Walnut Creek is October 18<sup>th</sup>. CAG should set up Sat. AM, There will be no parking.
- 8.** IceRink Set up 10/7 or 10/14, Opening: 10/20 or 21 Closing Jan 23

**Manager's Report:**

1. Community Service Day is coming up. Please check your e mails. We do have work to be completed here at the Studio, and there are many other opportunities to participate
2. About the Holiday Sale at Shadelands:  
Oct 31 final firing  
Dec 3, Tuesday Pick up Day 8-10 am and 6 -8 pm
3. Planned Change in Schedules Next class sign up Saturday Evenings will be Open Studio

Friday evening there will be a 3 hour class. It will be a Handbuilding Class.  
The teacher: Darren Cockrell.

4. Concerning Sales: Takemi is thinking about how production ramps up for all Sales, and how to be fair and how to meet all needs.
5. Winter Session : Special Class How To Set Up Home Studio
6. In the future: The city will require all volunteers who are monitors to be fingerprinted. The city will organize this.
7. For the future, Takemi is working with CAG to coordinate more volunteers to do some of the repetitive tasks in the studio.
8. In the field of technology, we would like more videos from teachers for the website.

**Minutes** : The minutes from the July meeting were approved

**Treasurer's Report** was accepted.

**VP**, Pat Alger reported we have 2 Pop Up Sales soon, and 1 at the Oct. Fest, and 2 in Dec.

**From the President:**

1. About planning social events. After some discussion these points had come up: It would be good to have some hands on classes, like the brush making class. Whoever plans the events could send the ideas to the board and that way the board is aware of the plans. Ideas for the Contests would also be shared with the board.
2. Tracking Volunteers: Suggestions: Could we add volunteer lists to the online sign up at registration? CAG will continue to work with Takemi on this project to include more members in taking on some of the tasks in the studio.

3. CAG collection. The thinning of the collection will be discussed in the October meeting when Florence can attend.

**Empty Bowl Project:** Monica reports some new plans for this year. They include a day for volunteers to make bowls, and another day to trim bowls and then a third day to glaze them. We try to donate 150 bowls each year. Some are used for the silent auction.

**Trimming Bats:** Ann Henderson suggested that we need new trimming bats, and that the plastic bats can be used. We can order the foam and glue it to the plastic bats. The advantage to the plastic bats is that they are very light weight as compared to the older wooden bats. Ann will check on the costs.

The meeting was adjourned at 1:56



President: Bette Sindzinsk

VP : Pat Alger

Treasurer: Aletha Wiens

Secretary: Millie Robinson

Nominations from the floor: None

Discussion: It was explained that Aletha Wiens will serve as treasurer until someone volunteers for the position.

There was a motion and second for acceptance of the slate of officers as recommended by the current board. The slate was elected.

1. **Budget for 2018-2019** The board has recommended approval of the budget with the notes of explanation.

Discussion included Scholarships. Suggestions: we need more publicity about the available scholarships , also ask Community Arts to have a mention of the scholarship actually on the CAG class pages of the Arts and Rec Catalog Another suggestion: in mid – July we could send an e mail about the scholarships to the CAG members.

The new budget was voted on and approved.

2. **Facebook Page** Questions: What should be our objective? Should we create a new FB page WC Clay Arts Guild? Do we need an Instagram page, and if so, who would set it up and who would maintain it?

Discussion included:

- Facebook Page needs to be closed access