

Clay Arts Guild, Inc

Board meeting minutes
Monday, June 29, 2020 3pm

Attendance: Patricia Alger, Bette Sindzinski, Aletha Wiens, William Schaaf, MaryEllen Brownell, Nicole Collins, Michelle Brown, Mary Leigh Miller, Jane Burns, Mona Moxley, Betty Medwedeff

Congrats to the new officers: Bette Sindzinski Outgoing President CAG

Welcome to new board members to be added as key executives:

President-Patricia Alger

Vice President-MaryEllen Brownell

Treasurer-William Schaaf

Secretary-Mildred Robinson

Key executives that no longer have Board relationship with CAG:

Kimbal E. Aureguy, Ana F. Barreto, Robert Edward Savre, Jr., and David Vanderjagt

Meeting handed over to Patricia Alger for discussion of agenda items

Bette Sindzinski CAG President 2018-2020

Date

- 1) Answer any questions re the Budget: Aletha Wiens and William Schaaf
 - Bill Schaaf is handling renewal of business license
 - When Eileen Chew, Accountant returns she will be told she can close June
 - Once meeting minutes are approved, Pat and Bill will go to Wells Fargo in Concord to update account info with new CAG officers
 - Bette will be cutting up her credit card

- 2) Possible Sales plans for the Fall: Patricia Alger
 - Holiday sale at Shadelands facility canceled for this year
 - Possibly consider PopUp sales for Fall
 - Community Arts is hoping to set up fall/winter outdoor sale in park in conjunction with local businesses
 - Nicole mentioned that another community is having a virtual sale instead of their annual holiday sale. She will forward info to Pat to see if CAG might be interested in a similar event

- 3) Summary of Takemi's info that we know so far
 - Summer session
 - Community Arts cancelled in person Summer Session
 - There will be some virtual classes and signups will be available July 1st
 - Volunteers to help with Studio Maintenance
 - CAG had voted earlier to not have CAG volunteers help with activities that are considered studio maintenance. With the staff cuts at the studio, it was determined that CAG should now support studio maintenance. Pat will get a list from Takemi and send out requests for volunteers. The board will reconsider the proposal again at the end of Fall Quarter. Motion was proposed by Bette Sindzinski, seconded by Betty Medwedeff. Passed unanimously.
 - Would like help brainstorming ideas of how to do more community outreach

- 4) CAG member renewal: How to proceed.
 - CAG board members were asked to think about what incentives we can offer to encourage people to sign up for 2020-2021 CAG membership.
 - We should send out a request to sign up for renewal 2 weeks before Fall 2020 registration begins.
 - More clarifications for open studio for CAG members

- 5) Empty Bowls-Mona Moxley
 - We have around 130 bowls right now
 - Contra Costa Food bank, who puts on the Empty Bowls Project, does not know at this point if there will be an event this year
 - If there will be an event, Mona will work with Takemi to get the bowls out of storage so the final prep can be completed.

- 6) Newsletter- Mary Leigh Miller and Jane Burns
 - Will work on getting out a newsletter in the next month.
 - Possibly write an article about new guidelines in the studio (Mary Leigh Suggestion)
 - Maybe add some articles about what people have been building at home

Meeting adjourned at 3:35pm