

CAG Annual Board Meeting June 7, 2023

Attendees: Brandon Lipe, Maile Oswagara, Pat Alger, Mary Ellen Brownell, Julie Dandliker, Nicole Collins, Bill Schaaf, Barbara Moreland, Florence McAuley, Mary Tichenor, Millie Robinson, Clare Macy, Bridget Moar, Mimi Wild, Janice Halve, Ann Henderson
Via Zoom: Mona Moxley, Bette Sindzinski

Maile Updates:

Summer: busiest quarter with summer camps, preschool summer programs and summer classes.

Staffing updates: shifting things around. Hired a program assistant that supports youth camps, classes and teen classes. Lesson videos are available to fifth grade students to help increase exposure and awareness to the arts. They hired someone in an hourly position to help with administrative tasks.

Events coming up this summer: Arts and Rec celebrates Pride at the Bedford gallery. Free - all are welcome. Pre-registration is available, but not required.

Arts around August: Family art day, Aug 20. Community arts will help with activities and tables. CAG will help with a hand-building table. Paid performances are also available.

Teen Arts Night: In the planning stages for this event, but they are aiming for the end of August. Assistance from the youth leadership council.

Trunk or Treat: October 27. In the Civic Park parking lot. CAG can choose to participate if they would like. Mostly meant as outreach, but may not be the best venue for that.

Holiday Handcrafted Sale: Dec 9-10, more info will come out in August. CAG will handle the new kids shopping area at the sale. This will be a designated room for kids only shopping.

Brandon Updates: New clay available: Hopkins white. New glaze available: Amber celadon. The new kiln production is expected to complete at the end of June. We will know more on shipping after that. Working to get a new raku kiln. Would also like to put on the new kiln with gas instead of using propane. May try to rearrange to improve the flow since it is currently crowded with the location of the heating kiln and raku kiln - want to make it as safe as possible.

Visiting artist: aiming for two per year with the next one occurring in October. Brandon has someone in mind already and will reach out appropriately.

Display case improvement: still need to re-cut glass to fit in the crooked cabinet.

New instructor: Vanessa DiTulio - comes from Berkeley pottery studios. Teaching Wheel I classes Monday nights from 7 to 10 during summer and will have Fri 7-10 slot in the fall.

Budget Update (Bill): Like to plan conservative for the budget to stay in a comfortable spot. CAG had a very good prior year - the sales events were better than ever and donations were up. We have increased scholarship funding to \$3000. Studio enhancements budgeted at \$3000 (money spent on items the studio needs, such as a new slab roller to replace the big one that

uses up a lot of space, but isn't used that often.) Scholarships cover 100% of class. It does not cover open studio or clay. However, unclaimed clay from studio clean up goes to the scholarship students.

We will not be having our December in-studio sale this year, but we are working to incorporate a different sale in early November that will use the dance studio in tents outside.

All in attendance approved the budget. All in attendance approved the board positions.

Meals on Wheels (Barbara): We are supporting multiple programs - the food program and the exercise program. In addition to the Presidio senior apartments. We have donated 76 ceramic pieces and 50 for cards. Meals on Wheels also has an auction to help raise funds to which we donated five bowls this year. We receive a steady flow of pieces, but would like to see higher quality. Small items like mugs, vases, and trinket dishes.

Empty bowls update (Mona): we are still about 20 bowls short, but there are more in the works. Bowls due around the end of August. We should have a bottom sanding gathering after the classes (which end on Aug 19).

Pat Update: Trying to set sales dates one year in advance to avoid any conflicts. The Mother's Day sale has been confirmed that we will hold in the studio. The November pop-up is still to be determined. We'd like to encourage people to sign up for the holiday handcrafted sale. Florence recommended that we provide samples of pieces with prices to give better guidance on how to price pieces. Bill mentioned that we need a better solution for ware boards that become a piled mess a week after classes start. Pat will bring this to Brandon to see if he has any suggestions.